



PLEASE COMPLETE THIS IN DUPLICATE, PUTTING THE CARBON COPY IN THE FOLDER WITH USED WAYBILLS, WHICH GO TO THE TREASURER
APPLICATION TO HIRE THE IVEL SPRINTER (INVOICE NO

Please complete the following

Full Name :

Address :

Telephone :

Mobile

Name of Organisation (if applicable) :

Date and time you wish to collect the bus :

Date and time you will return the bus :

Details of journey to be made :

Details of Drivers : ---(if different from above)

Full Name :

Address

VEHICLE REGISTRATION : FJ53FOF / GN59FEU delete as appropriate

DRIVERS SHOULD ALSO COMPLETE AND SIGN AN INSURANCE FORM

net

VAT 17.5%

TOTAL

SPEEDO FINISH						
SPEEDO START			Fuel charge @ 72p m			
DRIVEN						
convert to miles				£	£	£

Hiring fee is £0.85p per mile inc VAT (72p +VAT -85p)

Rates for longer than 24 hours are negotiable with Ian Cobban.

Other rates are by agreement

CONDITIONS OF HIRE

- No more than 16 passengers to be carried
- No smoking on the bus
- No animals other than hearing dogs or guide dogs to be carried.
- Drivers should not consume any alcoholic drinks prior to or whilst on the bus
- The Ivel Sprinter Management Committee or the East Beds Community Bus Ltd. will not be responsible for any fines or legal costs resulting from any parking/motoring offence committed by the driver of this hiring
- The vehicle should be returned in the same state as you found it
- An extra charge will be incurred if the vehicle is returned in a dirty or damaged state
- If you intend to charge your passengers you should have a minibus permit, obtainable free of charge from the Eastern/N west Traffic Area, VOSA, Leeds , telephone 0113 254 3261
- Any cancellation of a booking less than 10 days before the proposed hire will result in a charge of £10 except in special circumstances
- The bus should be returned to the agreed place at the end of the period of hire. Failure to do this will result in an additional charge.
- A copy of the driver's licence should be lodged with Ian Cobban
- In the case of any accident occurring during the period of hire you will be liable to pay our insurance excess as a minimum.

I wish to hire the Ivel Sprinter and agree to the above conditions of hire

Signed

Date

Hiring Contact Ian Cobban 6 St Margaret's Gardens, Biggleswade Beds SG 18 8NU
Phone: 01767 601166, Mobile 07970 536 792

For office use only

Driver licence checked Yes/No
D1 allowed Tes/No

Insurance Formed signed Yes/No